

Why do we collect and use your information?

WHWBSW collect your information to assess your application for membership.

You may choose not to disclose, however, in some instances:

- we may not be able to fully assess your application.
- it could prevent us from progressing your application.

How do we collect your information?

WHWBSW collects your personal information from the detail you provide us via the application form.

- Personal information is detail such as your first and last name.
- Sensitive information is detail such as your cultural identity and sexual orientation.
- Health information is detail such as whether you identify as a person with a disability.

How do we use and disclose your information?

We will only use or disclose your information:

- for the purposes that you gave it to us
- for purposes that are directly related to WHWBSW membership
- as otherwise required by law.

Outside of these purposes, we will ask for your consent, before making disclosures.

We will not use your personal, sensitive and health information in an identifiable manner without your consent for:

- publication purposes
- reporting purposes.

At all times, we will handle your personal, sensitive and health information in accordance with the requirements of:

- the *Privacy and Data Protection Act 2014* (Vic)
- any other applicable laws and policy.

Access, feedback and complaints

You have the right to request access to, and correction of, your information that you provide. We can usually provide this unless it would affect someone else's privacy or safety.

If you would like a copy of your information, or identify information that needs correcting, you can contact us by either:

- Phone 03 5500 5940
- email info@womenshealthbsw.org.au

If you have any privacy queries, feedback or a complaint about the way your privacy has been handled, please contact the CEO at ceo@womenshealthbsw.org.au